



## Minutes of Committee Meeting

Thursday 12<sup>th</sup> October 2017 at 8 Brasenose Drive,  
Brackley.

### Minutes

	Item	Action
1.	<p><b>Present</b></p> <p>Gareth Bowden (GB) [chair], Adrian Crookes (AC), Nicola Crooks (NC), Christopher Noble (CN) [part of meeting], Claire Frogley (CF) [part of meeting] Natasha Berry (NB), Richard McMahon (RM) [minutes].</p>	
2.	<p><b>Apologies for absence</b></p> <p>Julie Waller (JW), Dawn Breward (DB).</p>	
3.	<p><b>Accuracy of minutes of meeting 1<sup>st</sup> September 2017</b></p> <p>The minutes of the previous meeting were agreed as being a correct record.</p>	
4.	<p><b>Matters arising from previous meeting not elsewhere on agenda</b></p> <p><u>GPG</u></p> <p>Advertising of GPG took place as planned at last meeting and has attracted a number of new runners trying out GPG and may also have attracted experienced runners to the Club as well. Recruitment by Keely the previous Tuesday has led to a complete rota for the month.</p> <p><u>Cross Country</u></p> <p>A lot of interest from club members this year which may mean we need to request more numbers. All preparation ready for first race.</p> <p><u>24 Hour event</u></p> <p>NB reported a number of possibilities for adding a 24 hour event to the Club calendar not as part of the championships, but like the Hilly 100. Options include Cotswold 24, and Endure 24. NB will continue to look into this.</p>	NB
5.	<p><b>Committee Updates</b></p> <p><u>Chairman</u></p> <p>Pleased to note that the Club is still attracting new members.</p> <p><u>Club Secretary</u></p>	

	<p>Main activity has related to the new constitution (see below).</p> <p><u>Treasurer</u></p> <p>In her absence JW sent a spreadsheet showing an analysis of expenditure by the club going back several months. The Club's financial position remains healthy.</p> <p>Despite ongoing attempts to obtain all records and accounts from the previous treasurer, these are still awaited, which is a particular concern with the AGM approaching.</p> <p><u>Membership Secretary</u></p> <p>DB could not be present but had requested a number of items to be discussed during the meeting.</p> <p>DB provided a list of club fees for a number of neighbouring running clubs. Athlete registration with England Athletics is rising by £1 to £15 from April 2018. After discussion it was suggested that existing members' fees be £25 (including the £15 to EA), new members reduced to £30, or £40 including a shirt. It was agreed to make a decision at a future meeting when the treasurer is present.</p> <p><u>Merchandise Officer</u></p> <p>DB had provided a report on the number of Chicken Run T-shirts she has. There are 25 women's and 31 men's, in various sizes. It was noted that these do not have a year printed on them. It was agreed that in the short term these should go to CN.</p> <p>As CN had to leave the meeting early, NC reported she had ordered new hoodies for individuals, and also some stock. We have enough vests and t shirts for now.</p> <p><u>Race Secretary</u></p> <p>Championship and handicap race calendars completed for year. Looking to add a few more races to next year's schedule.</p> <p>It was agreed not to implement the proposal to introduce a new rule that the Club shirt worn in these races has to be the current one.</p> <p><u>Social Secretary</u></p> <p>At the time of the meeting there were 26 members signed up for the Xmas party – we need 40 to break even, and venue hold 50 people. Need to find out if we need to dress up the venue and to pick hot food dishes.</p> <p><u>Webmaster</u></p> <p>Cross country fixtures are on the website. Pete has been asked to do the first blog for the new section on the site. Suzanne may also do one. The results of champs, handicap and time trial still need to go on website.</p>	<p>RM/GB to send formal letter to Suz requesting handover to JW.</p> <p>RM to add to next committee agenda.</p> <p>DB to pass shirts to CN.</p> <p>CF to liaise with Hummingbirds</p> <p>NC</p>
<p><b>6.</b></p>	<p><b>New Constitution</b></p>	

	<p>RM had previously circulated a paper to all committee members explaining why a new constitution was desirable and also a first draft. Based on comments received, version 2 was discussed at the meeting. A number of further amendments were made and it was agreed to propose adoption of the new constitution at the upcoming AGM.</p>	RM
7.	<p><b>AGM and Presentation Night</b></p> <p><u>Venue</u> – Red Lion booked, including barman. We need to confirm details with venue the week before. Need to ask them to make sure they have wine in that bar.</p> <p><u>Draft Agenda</u> – It was agreed to reduce the number of presentations to Chairman, Treasurer and Club Secretary. Other officers can provide GB with any points they want him to reflect in his report and can chip in if they want at that point, but no requirement for other committee members to speak. AC will do his report before the presentations.</p> <p>It was not known if there will be any committee members standing down. RM agreed to email all committee members to request they let him know. We have one vacancy for a general committee member.</p> <p><u>Presentations</u> – Cost of trophies, £280 – prices same as last year. The costs of all presentations were agreed. Main trophies need returning ASAP for engraving.</p> <p><u>VMLM Ballot</u> – Eight entries so far.</p>	<p>RM to confirm with details with venue.</p> <p>RM</p>
8.	<p><b>Chicken Run charity donation.</b></p> <p>CF proposed Special Care Baby Unit NGH. This was agreed.</p>	GB
9.	<p><b>Welcoming New Members</b></p> <p>RM commented that we have had a lot of potential new members attending sessions (not just GPG), and felt we could do more to make them feel welcome, especially if they have not been in contact with the membership secretary before and just turn up. DB had sent a draft of letter that could be given to new attendees, and NC agreed to make this a flyer. Session leaders could have these available either in their car or in club locker to give to potential members at the end of the session. GB will consider discussing with session leaders what they do at the beginning and end of sessions to make newcomers feel welcome.</p>	<p>NC</p> <p>GB</p>
10.	<p><b>Any Other Business</b></p> <p>DB has asked whether the Club should introduce a system of club standards. It was agreed to do some more research and discuss this at the next meeting.</p> <p>GB noted that this was the last meeting of this committee. He thanked all the members for their work and for a wonderful year!</p>	RM
11.	<p><b>Date of Next Meeting</b></p> <p>To be arranged when new committee is in place.</p>	