



Annual General Meeting and Presentation Night

7.30pm, Friday 19th November 2021.
Brackley Rugby Club

Minutes of the Annual General Meeting

	<p>Present</p> <p>Michael Bishop, Gareth Bowden, Dawn Breward, Christine Bridger, Sara Brooks, Toby Cartwright, Izzy Clatworthy, Stuart Coomber, Adrian Crookes, Mary de Frates, Karen Dykes, Frances Edwards, Louise Follner, Keith Fox, Kim Fox, Claire Frogley, Tom Frogley, Louise Honeyball, Karine Peter, Mark Poulton, Rachel Prior, Sanj Rai, Alan Smith, Sue Torrance, Cheryl Torrington, Kevin Tustain, Eoin Tweeddale, David Vella, Irene Villares, Julie Waller,</p> <p><u>Committee members:</u></p> <p>Suzanne Peel-Yates Bass-Twitchell (SPYBT), Julian Chronicle (JC) [Chair], Nicola Crookes (NC), Serge Daval (SD), Richard McMahon (RM) [Minutes], Chris Noble (CN), Chloë Plester (CP), Sarah Scott (SS), Maxine Sutton (MS).</p>
1.	<p>Apologies for absence</p> <p>Natasha Berry, Mari Balbi, Tom Shepherd.</p>
2.	<p>Minutes of Previous AGM</p> <p>The minutes of the AGM held by Zoom on the 18th November 2020 were approved as a correct record.</p> <p>There was one matter arising. At the previous AGM Julie Waller asked if the Club would be making a charitable donation. KJ reported that MS had reviewed the figures for the cancelled 2020 Chicken Run. When sales of T-shirts are included, the total profit was only £62.25. Bearing in mind the current lack of income to the Club it had been agreed that no donation would be made to charity in 2021.</p>
3.	<p>Committee Officer Reports</p> <p><u>4.1 Chair</u></p> <p>JC welcomed everyone to the meeting, noting that it was great to see everyone in person, the meeting the year before having been held virtually on Zoom. JC stated that it had been an honour and a privilege to be the Chair of the Club for the year, which had been an unusual one with the pandemic and the country coming in and out of lockdowns. He thanked the committee members for the work done to maintain Club activities and in dealing with the challenges the pandemic presented. As a club everyone rallied together, with lots of support to each other on Strava and Facebook which no doubt helped with the well being and mental health of members. JC expressed his pleasure at members' support for RED</p>

January and Miles for Mind, and thanked everyone who had supported him for the London Marathon.

JC gave the *Head Coach's report* on behalf of Claire Frogley, who thanked all the session leaders, coaches and GPG volunteers for their support during the year. It had been a difficult year with adapting to the pandemic meaning introducing multiple groups with different meeting points for each session, attendance registers and social distancing. During the year early morning sessions were tried on Mondays, but due to the limited numbers these were subsequently withdrawn. Also Club track sessions were explored but distance and cost made them impractical at this time.

JC then moved on to the *Race Secretary's report*, noting that individual achievements would be celebrated in the presentation of Club awards following the AGM. SD reported that the pandemic offered new opportunities to organise or take part in different types of races. At the beginning of the year, supported by Max Follner, the five virtual cross-country races had attracted many club participants. During lockdown Club members participated in several internal and external virtual challenges, then as the country opened up the Club moved from virtual to real races. A shortened Championship and Handicap competition calendar was published and well supported by members. SD noted the return of the TT ably organised by Adrian Crookes, with 52 members taking part in at least one of the races. Finally, SD acknowledged the great support to his role from Karine Peter.

Lastly, JC turned to the *report from the Social Secretary*. CP noted that there had been limited opportunities for Club socials due to the extraordinary year. However, the summer social was a success and there had been a good pub visit following the TT final. CP thanked the Committee and all members for their support during the year.

4.2 Treasurer

MS reported that the Club remains in a sound financial position with total assets as of 31st September of £10,733.79. This will be assisted if the Chicken Run goes ahead in 2022.

The club accounts for 2020-21 which had been circulated with the agenda and externally verified by an independent expert were formally received by the AGM.

MS then gave the *Merchandise Officer's report*. CN noted that, for obvious COVID reasons, kit sales had been very slow with only 30 items sold in the previous financial year. However, since the beginning of October 47 items had been sold, driven by sales of the new snoods.

Recently stock levels of Club vests have been topped up, and in the next 18-24 months some stock levels will be run down, during which different options for purchasing kit will be investigated.

	<p>On behalf of NC, MS gave the <i>Webmaster's report</i>. The Club website holds a lot of club information including: monthly sessions, Club records, race reports, details of the Club championships & time trial. Copies of all the e-newsletters are also on the website along with the Club policies, rules, social events, leaders & coaches and merchandise.</p> <p>4.3 Club Secretary</p> <p>RM thanked all members for their support and co-operation in following the Club COVID guidelines. There had been two instances where members had attended Club sessions and subsequently either tested positive or been a close contact with someone who had the condition, but neither of these resulted in any cross infection to other members present at a session.</p> <p>During the year England Athletics had increased the registration fee for each runner from £15 to £16. In addition, it had also tightened the standards that all affiliated Clubs have to meet. The Club that already has many of the requirements in place, but these will need to be kept under review.</p> <p>The sponsorship of the London Marathon has transferred to TCS. It was not necessary to hold an internal ballot for our one place last year as Stuart Coomber had had his place deferred to this year. However, it is anticipated that the Club will another place this year and arrangements for the Club ballot will be announced in due course.</p> <p>Lastly, RM thanked; JC as chairman and all the members of the Committee for their support, the coaches and leaders, MS for co-ordinating the GPG and all members who supported sessions, KJ in his role as Captain Muddylugs, Mark Torrington for his work on the Chicken Run and Christine as our press lead.</p> <p>Giving the <i>Membership Secretary's report</i> on behalf of SPYBT, RM informed the meeting that the Club membership has continued to expand, with a total membership standing at 105.</p> <p>The Club <i>Welfare Officers</i>, SS and Nichola Harmen, also provided a report. The club introduced the role of welfare officer just over a year ago. This was to ensure the Club aligns with best practice and guidance from England Athletics. The welfare of members is the responsibility of everyone within the Club, but the Welfare Officers have the additional responsibility to ensure that policies set out by UK Athletics and the guidance from England Athletics are implemented by the club to safeguard membership. Throughout 2021 this has been driven by the EA Club Welfare Framework which is a self-assessment tool for clubs. Further information will shortly be published on the Club website along with being communicated in our newsletter.</p>
<p>4.</p>	<p>Amendments to Constitution</p> <p>JC introduced the paper circulated with the agenda setting out the Committee's proposal to amend the constitution. The purpose of the proposed changes is to bring the Club Committee in line with current activities and expectations.</p>

	<p>The proposals to modify the membership of the Club Committee were as follows;</p> <p><u>Amendment 1</u> <i>Replace existing Paragraph 5(a) with the following wording:</i> The affairs of the Club shall be conducted by a Committee which shall consist of the following officers: Chair, Club Secretary, Treasurer, Head Coach, Membership Secretary, Race Secretary, Social Secretary, Webmaster and Welfare Officer (where there are multiple club Welfare Officers only one may attend committee meetings as a committee officer at a time), and one general committee member. All of these shall be elected at the Annual General Meeting. Only these members, and any co-opted committee members present, shall have the right to vote at Committee meetings.</p> <p><u>Amendment 2</u> <i>Replace paragraph 5(g) with the following wording:</i> The Committee will have the power to co-opt to the committee club members who have a specific area of interest or responsibility. These would normally include the Chicken Run Race Director and the Merchandise Officer, plus any others selected by the committee. Co-opted committee members need only attend meetings where items relating to their responsibilities are to be discussed, but shall have the right to speak to, and vote on, all agenda items for which they are present.</p> <p>The amendments to the Club Constitution were approved by the AGM.</p> <p>JC noted that In order to respect the contribution of the current Merchandise Officer, it is agreed not to implement the change of status of that role until the current incumbent volunteers to make the change or is no longer in the role.</p>
5	<p>Questions from Members to the Club Committee</p> <p>Adrian Crookes enquired about the progress of the Championship calendar. SD responded that it is being developed and will be released in due course.</p> <p>Michael Bishop asked what the current position was for the Chicken Run. KJ reported that the Club currently expects the route to go ahead as planned. The Club has been approached by Katherine House Hospice with a view to partnering with them in the future. It would still be the BDRC Chicken Run but they would offer support in return for places, raising their profile in Brackley and so on. Discussions are ongoing about the date of the race, but currently this collaboration is looking like an opportunity to ‘kick start’ the event.</p>
6	<p>Resignation of the Committee</p> <p>The Committee resigned en masse, as required by the Club constitution.</p>
7	<p>Election of New Committee</p> <p>All committee positions were filled, as follows:</p>

	<u>Position</u>	<u>Appointed</u>	<u>Proposer</u>	<u>Seconder</u>
	Chair	Julian Chronicle (R)	Christopher Noble	Nicola Crookes
	Treasurer	Maxine Sutton (R)	Suzanne Peel-Yates Bass-Twitchell	Christopher Noble
	Club Secretary	Louise Follner	Maxine Sutton	Frances Edwards
	Race Secretary	Serge Daval (R)	Gareth Bowden	Chloë Plester
	Membership Secretary	Suzanne Peel-Yates Bass-Twitchell (R)	Izzy Clatworthy	Serge Daval
	Social Secretary	Kimberly Fox	Nicola Crookes	Sarah Scott
	Webmaster	Nicola Crookes (R)	Dawn Breward	Suzanne Peel-Yates Bass-Twitchell
	Merchandise Officer	Christopher Noble (R)	Richard McMahon	Michael Bishop
	Head Coach	Michael Bishop	Dawn Breward	Maxine Sutton
	Welfare Officer	Sarah Scott (R) Nichola Harmen (R)	Cheryl Torrington Michael Bishop	Sara Brooks Adrian Crookes
	General Member	Natasha Berry (R)	Suzanne Peel-Yates Bass-Twitchell	Eoin Tweeddale
	(R) denotes re-elected.			
8	Appointment of Chicken Run Race Director JC stated that Gareth Meade had volunteered to take over as Chicken Run Race Director and he was duly appointed to the role by the AGM.			
9	Any Other Business No other items of business were raised.			
10	Date and Time of Next Meeting The date of the 2022 meeting will be announced in due course.			